

ASSIGNMENT SHEET TEMPLATE

Course # and Section – Instructor Name – Semester

Assignment type and title

Introduction to assignment (context for writing, relationship between this assignment and previous assignments):

Writing Task (specifically what this assignment is asking students to do:

Rhetorical situation (consideration of audience, purpose, goals for the assignment):

Documentation guidelines (if what format you require the paper to be turned in—not just MLA as a consideration, but physically or electronically how should it look / where is it turned in):

Grade Weight (percentage toward final grade):

Word Count (desired length of assignment):

Due Dates (thesis, rough draft, peer review, other process writing, and final draft due dates for the unit):

Rubric (whether qualitative or quantitative, students should be able to follow some specific guidelines as to how they'll be evaluated):