



Academic Misconduct Reporting Form

This form should be utilized to report potential academic misconduct. Please read the following helpful information to assist you in completing this report. The following information will be required:

- Course Syllabus
- Assignment/Assessment in Question
- Copies of the student's exam/papers

If you have questions while filling out this form please view the following resources:

Academic Misconduct Disciplinary Policy

https://provost.ua.edu/wp-content/uploads/sites/11/2019/08/Academic-Misconduct-Disciplinary-Policy-Revised-Dec_4_2018-Aug-2019-accessible-8-16-19.pdf [↗](https://provost.ua.edu/wp-content/uploads/sites/11/2019/08/Academic-Misconduct-Disciplinary-Policy-Revised-Dec_4_2018-Aug-2019-accessible-8-16-19.pdf) (https://provost.ua.edu/wp-content/uploads/sites/11/2019/08/Academic-Misconduct-Disciplinary-Policy-Revised-Dec_4_2018-Aug-2019-accessible-8-16-19.pdf).

Background Information

Please provide the following information to enable us to follow up with you as needed on this report.

You are currently authenticated as **Kidd, Jessica Fordham**. [Not you? ↗ \(https://cm.maxient.com/reportingform.php?UnivofAlabama&layout_id=9&logout=true\)](https://cm.maxient.com/reportingform.php?UnivofAlabama&layout_id=9&logout=true)

Incident Reporter Full Name:

>>Incident reporter is the person filling out this form. If you have a First-Year Writing case, either Jessica Kidd or Natalie Loper submits the case using this form. If you are teaching 200-level and above, you'll submit the case yourself and put your name in this box.

Your position/title:

Your email address:

Nature of this report (Required): >>This is a drop-down menu. For most, EN cases you would choose "plagiarism."

Date of incident (Required):

College (Required):

 Learn more

Academic Department:

Involved Parties

>>If FWP is submitting the case for you, you will be listed here as an involved party. Your student will also be listed here.

Name

>>If you are submitting the case yourself, you'll need to list yourself and your student as involved parties.

Select Role

>>If you are teaching your own class (not a discussion section or breakout section), select your role as "teacher of record" even if you are a graduate student.

CWID Number

>>When you list the student, you should select "alleged" in the "Select Role" box.

Phone number

Email address

Add another party

Questions

Please enter the term, course abbreviation, number, and section (ex: Fall 2021 CS 102 - 001) (Required)

Please outline the specific academic integrity concern and the information that supports these concerns. (i.e. student information appears to be copied from an online source due to the following factors...). (Required)

Please provide details about the specific assessment/assignment. This should include date(s) of administration, method of administration and specific instructions. (Required)

>>For EN classes, attach your assignment sheet under "Supporting Documentation" and fill in this box with the language "please see attached assignment sheet."

>>You are allowed to upload as many documents as needed. Make sure that your syllabus and assignment are included in the supporting documentation.

Supporting Documentation

Supporting documents do NOT have to be combined into one file any longer.

Please attach PDF copies of all supporting documents including the syllabus & assignment/assessment. Please provide any additional pictures, notes, e-mails or other examples of student submissions. 5GB maximum total size.

Attachments require time to upload, so please be patient after submitting this form.

Choose files to upload

Choose Files

Email me a copy of this report

Submit report