**English Composition**

**EN 101-xxx | Spring 2024 | 3 Credit Hours**

**Instructor Name**

**Office Hours, Office Location, and Contact Information**

**UA Campus Directory:**

Office hours will be held on Zoom. Please email for an appointment.

Email: xxx@ua.edu or Blackboard email. Emails will be answered within 24 hours during the week and within 36 hours on weekends.

**Course Description**

English 101, the first in a two-course sequence, introduces students to the rhetorical strategies, critical reading and thinking skills, composing processes, sentence-level conventions, and reflection skills needed to participate successfully in The University of Alabama discourse community.

**Prerequisites**

None

**Other Required Course Materials**

* Readings will come from [Wavelength](https://wavelength.as.ua.edu/), the free e-text from UA’s First-Year Writing Program and other free and open-access sources.
* Computer
* Word processing software or application (Microsoft Word, Google Docs, etc.)
* Internet access

**Student Learning Outcomes**

By the end of the semester, you will

* Develop a repertoire of diverse rhetorical strategies that will enable you to assess and appropriately respond to each assignment’s genre, audience, and purpose.
* Demonstrate in writing a strong command of critical thinking skills such as analysis, synthesis, interpretation, and evaluation.
* Compose essays by working through multiple drafts; by participating in opportunities for peer and instructor feedback; by applying that feedback in revisions; and, in general, you will treat the composition of any written text as a deliberate and recursive process.
* Employ grammar, punctuation, mechanics, usage, and basic citation and paper formatting in a manner appropriate to the genre and assignment being composed.
* Reflect, in writing, on your own development as a writer.

**Classroom Environment**

* Treat others the way you want to be treated. Recognize and value the diverse experiences, abilities, and knowledge each person brings to class. Please be kind and civil, whether in live interactions, online responses, or in private communications with each other.
* Help me foster a class environment where everyone feels empowered to learn.
* If something in this class makes you uncomfortable, please let me know. I will do my best to remedy the situation.

**Use of Laptops & Other Technology in the Classroom**

This is an online class. You should log into the course every day, turn on notifications, and check your email daily to be sure you are not missing valuable information. Back up all work and view all tutorials and videos so that you can participate fully in the course.

**Attendance Policy**

* You may not miss more than six class meetings for fall and spring classes meeting three times a week, four class meetings for fall and spring classes meeting twice a week, or three class meetings for summer classes.
* The First-Year Writing Program does not distinguish between excused and unexcused absences. To succeed in this class, you must show up and complete the work as assigned.
* If you miss more classes, you will receive a course grade of NC (“No Credit”) for excessive absences. Your instructor is required to assign this grade except in rare cases warranting a policy waiver.
* If you have attendance-related accommodations through ODS, or if you miss class due to legitimate circumstances beyond your control (i.e., documented illness, a medical emergency, or a family funeral; activities at which you officially represent the University of Alabama), you should promptly communicate them to and document them for your instructor.
* You may appeal an attendance-related NC grade to the Director of First-year Writing after grades have been submitted.

**Outline of Topics**

Module 1: Literacy Narrative

Module 2: Profile

Module 3: Evaluation

Module 4: Portfolio

**Exams and Assignments**

|  | Word Count | Percentage Points |
| --- | --- | --- |
| Discussions (7 @ 1.5% each) |  | 10.5% |
| Journals (5 @ 1.5% each) |  | 7.5% |
| Assignments (3 @ 2% each) |  | 6% |
| Draft Submissions (4 @ 2% each) | 800-1250 words each | 8% |
| Peer Review (4 @ 2% each) |  | 8% |
| Literacy Narrative: Revision Submission | 800-1250 words | 15% |
| Profile Essay: Revision Submission | 800-1250 words | 15% |
| Evaluation Essay: Revision Submission | 800-1250 words | 15% |
| Portfolio: Revision Submission | Variable word count (Revision)  700-1000 words (Reflection) | 15% (for entire portfolio) |
| Total | ~6500 words (includes drafts and revisions) | 100% |

**Generative AI Tools**

* + The use of text-generating AI should always be openly discussed with your instructor prior to the submission of any work.

**Policy on Missed Exams and Coursework**

**Major graded essays:** If you require a deadline extension for any reason, please e-mail me by 11:59 p.m. of the night prior to the due date so that we can negotiate an acceptable arrangement and agree on a new due date. If you miss a deadline without having informed me in advance (or miss our mutually agreed upon deadline in the case of an extension) I will deduct 10 points from your assignment for each day it is late until I reach zero. Please note that you are limited to 2 such requests this semester. An important reminder: you cannot request a deadline extension for your Final Portfolio.

P**rocess work (discussions, journals, and assignments):** I will grant up to 4 daily/progress work extensions if you discuss these with me in advance and we agree on a new deadline. Other late process work will lose 10 points per day it is late.

**Peer Review:** Because of the limited time frame of peer reviews, they cannot be submitted late or made up.

**Submission:** Double check every time you turn in an assignment to make sure that it went through: Did you include the right file in a format that I can open (.docx, .pdf?)? Is the formatting correct? Is everything legible? If it’s on Turnitin, did you go through the full submission process? Do you have verification that your submission went through? Keep all of these things in mind when submitting your work, as you don’t want to lose points for a paper that you completed on time but did not submit properly.

**Grading Policy with A, B, C, No-Credit Policy**

* Your papers will be graded A through F with pluses and minuses as necessary. “A” work is generally regarded as exemplary in terms of the outcomes shown on the first page of this syllabus. “B” work is considered advanced; “C” work is considered proficient; “D” work is developing; and “F” is unsatisfactory. Work that does not follow the assignment (though otherwise acceptable) will also receive an “F.” Work that is not done or not turned in is recorded as a zero. I will provide more specific grading criteria on assignment sheets and/or rubrics as needed. All major papers will be graded and returned before the next major assignment is due. Freshman-level proficiency in writing is required for a passing grade.
* Your final course grade will be based on your work (daily work, process work, and final papers) and your attendance. Per the attendance policy, you cannot miss more than two weeks’ worth of class (six periods for MWF, four periods for MW or TR) and pass. Final grades for the class below a C- are given a mark of No Credit (NC), which does not reflect on your GPA but will require you to take the course again, at a time when you can fully engage with the course.
* Paper grades can be converted to percentages like this: A+=98, A=95, A-=92, B+=88, B=85, B-=82, C+=78, C=75, C-=72, D+=68, D=65, D-=62, F=50.
* Final numeric grades will be converted to letter grades like this: 100-98=A+; 97-93=A; 92-90=A-; 89-88=B+; 87-83=B; 82-80=B-; 79-78=C+; 77-73=C; 72-70=C-; 69 and below=NC

**Writing Center**

The Writing Center, located in 322 Lloyd Hall, is a wonderful resource for students on and off campus. They do not proofread papers or write papers for you, but they can help with overall structure, organization, development, and mechanics. Take a copy of the writing assignment sheet and any work you’ve completed toward the assignment if you go. Go to <http://writingcenter.ua.edu/> for more information or to set up an appointment.

**Statement on Academic Misconduct**

Students are expected to be familiar with and adhere to the official [Academic Misconduct Policy](https://catalog.ua.edu/undergraduate/about/academic-regulations/student-expectations/academic-misconduct-policy/).

UA’s Academic Misconduct policy, shown below, includes the unauthorized use of text-generating artificial intelligence in this class as well as reusing essays originally written for other classes.

### Types of Academic Misconduct

Academic misconduct by students includes all acts of dishonesty in any academic-related matter and any knowing or intentional help, attempt to help, or conspiracy to help another student commit an act of academic dishonesty. Academic dishonesty includes, but is not limited to, each of the following acts when performed in any type of academic or academic-related matter, exercise, or activity:

* 1. Cheating: using, attempting to use or assisting in the use of unauthorized materials, information, study aids, or computer-related information.
  2. Plagiarism: representing words, data, pictures, figures, works, ideas, computer programs or outputs, or any other work generated by someone else, as one's own. Self-Plagiarism: resubmitting your own previously submitted work without proper citation and permission from the current instructor to whom the original work is subsequently submitted.
  3. Fabrication: presenting as genuine any invented or falsified citation, data or material.
  4. Misrepresentation: falsifying, altering, or misstating the contents of documents or other materials related to academic matters, including schedules, prerequisites, and transcripts.

For the complete policy, visit <https://catalog.ua.edu/undergraduate/about/academic-regulations/student-expectations/academic-misconduct-policy/>

# Wellness Resources

College can be a stressful time. If you or someone you know is facing a challenging time or dealing with academic or personal stress, anxiety, depression, or other concerns, we strongly encourage and support you to seek assistance or to help friends find the care that they may need by reviewing the [Campus Resource List for Students](https://alabama.app.box.com/s/nz3gs827kx538255typ9hm5owd7x0yj8).

If you are experiencing a personal crisis and need urgent assistance, you can also contact the following resources:

**Counseling Center**

* Monday-Friday during routine Center hours (205-348-3863).
* Weekends, holidays, after-hours (contact UAPD at 205-348-5454 and ask to speak with the on-call counselor).
* You may also text BAMA to 741-741 to text with a trained volunteer.

**Women and Gender Resource Center**

* Monday-Friday during routine Center hours (205-348-5040).
* Weekends, holidays, after-hours: contact UAPD at 205-348-5454 and ask to speak to the on-call advocate for the WGRC.

**Interest in English Major or Minor**

* The English Department offers a major, three minors, and three interdisciplinary minors.
* If you are interested in becoming an English major or minor, feel free to ask me for more information or drop by the Undergraduate Studies Office in English Building 103. You can also check out our website: [www.english.ua.edu](http://www.english.ua.edu).
* If you’re already a major or a minor, you can join EMMA, the English Majors & Minors Association. For more information, send an email to ua.emmassociation@gmail.com or connect through Facebook: [www.facebook.com/groups/EMMAssociation/](http://www.facebook.com/groups/EMMAssociation/)

# Please see the official class Simple Syllabus for all official policies including the following:

* Controversial Topics
* Emergency Communications Policy
* Notification of Changes
* Statement On Disability Accommodations
* Statement on Academic Misconduct
* Severe Weather Protocol
* Pregnant Student Accommodations
* Religious Observances
* UAct Statement

**Class Calendar**

*All activities are due by 11:59 PM Central time on the date indicated.*

**Introduction Module (Begin: 01/10)**

Read and watch the material assigned in the module.

Wed. 01/10 Post to the Introduction Discussion

Fri. 01/12 Respond to the Introduction Discussion

*Mon. 01/15* *Martin Luther King, Jr. Day (UA closed)*

Wed. 01/17 Write the Habits of Mind and Goal Setting Journal

**Module 1: Literacy Narrative (Begin: 01/18)**

Read and watch the material presented in the module.

Fri. 01/19 Post to the Literacy Narrative Discussion

Mon. 01/22 Respond to the Literacy Narrative Discussion

Wed. 01/24 Write the Literacy Narrative Goals Journal

Mon. 01/29 Submit the Literacy Narrative Brainstorming Assignment

Mon. 02/05 Submit the Literacy Narrative Draft

Wed. 02/07 Complete the Literacy Narrative Peer Review

Mon. 02/12 Submit the Literacy Narrative Revision

**Module 2: Profile Essay (Begin: 02/13)**

Read watch the material presented in the module.

Wed. 02/14 Post to the Profile Analysis Discussion

Fri. 02/16 Respond to the Profile Analysis Discussion

Mon. 02/19 Post to the Profile Essay Topic Discussion

Wed. 02/21 Respond to the Profile Essay Topic Discussion .

Fri. 02/23 Write the Profile Essay Goals Journal

Mon. 02/26 Submit the Profile Essay Outline Assignment

Fri. 03/01 Submit the Profile Essay Draft

*Fri. 03/01 Midterm Grades due by 11:59 p.m.*

Mon. 03/04 Complete the Profile Essay Peer Review

Fri. 03/08 Submit the Profile Essay Revision

*03/08- 03/17* *Spring Holidays (UA Closed)*

**Module 3: Evaluation Essay (Begin: 03/18)**

Read and watch the material presented in the module.

Mon. 03/18 Post to the Evaluation Analysis Discussion

Wed. 03/20 Respond to the Evaluation Analysis Discussion

Mon. 03/25 Post to the Evaluation Essay Topic Discussion

Wed. 03/27 Respond to the Evaluation Essay Topic Discussion

Fri. 03/29 Write the Evaluation Essay Goals Journal

Mon. 04/01 Submit the Evaluation Essay Outline

Fri. 04/05 Submit the Draft Submission for Evaluation Essay

Mon. 04/08 Complete the Peer Review for Evaluation Essay

Fri. 04/12 Submit the Evaluation Essay Revision

**Module 4: Portfolio (Begin 04/15)**

Read and watch the material presented in the module.

Mon. 04/15 Write the Portfolio Goals Journal

Wed. 04/17 Post to the Portfolio Anxieties and Tips Discussion

Fri. 04/19 Respond to the Portfolio Anxieties and Tips Discussion

Wed. 04/24 Submit the Portfolio Draft

Fri. 04/26 Complete the Portfolio Peer Review

Wed. 05/01 Submit the Portfolio: Revision Submission